


Cavendish Nuclear – Prompt Payment Code (PPC) Action Plan

The following Action Plan has been developed to capture the activities required for Cavendish Nuclear to achieve

- Minimum 95% of invoices paid to supply chain on all contracts within 60 days of the receipt of the invoice; and
- Minimum 90% of invoices paid in accordance with contractual terms applied to supply chain

Action #	Action
1	Executive oversight: Performance reported weekly to the Cavendish Nuclear and Babcock Group Executive.
2	Weekly EXEC meetings with Requisitioners to review issues, provide support and agree committed actions.
3	RtP Refresher training implemented where required
4	A process improvement (tiger) team has been established to identify and rectify process issues, bottle necks and duplication.
5	Supplier issues are monitored and rectified, typically, no PO number or incorrect PO number.
6	Reporting improvements so we know where issues exist and we can intervene with urgency.
7	Implementation of Coupa Source to Pay platform in Q4 2023

Director Sign Off

Head of Procurement & Supply Chain (Name)	Vikki Watt
Head of Procurement & Supply Chain (Signature)	
Finance Director (Name)	Jenna Fulton
Finance Director (Signature)	